



MEMO

TO: Board of Trustees

FROM: Janice Vedder, Township Clerk

RE: Calendar of Meetings – 2004

At the first Board of Trustees meeting in January, the Board must approve the meeting dates for the year. Therefore, I offer the following motion:

“I move that the Board of Trustees adopt the 2004 Calendar of Meetings, and

Further, that the Township Clerk is hereby directed to publish the 2004 Calendar of Meetings in the local newspapers.”

CHARTER TOWNSHIP OF DELTA
7710 W. Saginaw Highway
Lansing, Michigan 48917
(517) 323-8500

2004 CALENDAR OF MEETINGS

The Board of Trustees' regular meetings will be held at 7 p.m. in Public Meeting Room A as follows:

January 5 and 20 (Tu.)	July 6 (Tu.) and 19
February 2 and 16	*August 16
March 1 and 15	September 7 (Tu.) and 20
April 5 and 19	October 4 and 18
May 3 and 17	*November 15
June 7 and 21	December 6 and 20
	**December 30

The Board of Trustees will hold Work Sessions on the first, second, third, and fourth Mondays of each month in Conference Room B commencing at 6 p.m.

*There will be no regular meeting or work session scheduled on August 2 and November 1, 2004, due to elections.

**The Board of Trustees has scheduled a meeting for the last working day of the year to pay bills. This meeting will be at 8:30 a.m.

The Planning Commission will meet on the second and fourth Mondays of each month at 7 p.m. in Public Meeting Room A:

January 12 and 26	July 12 and 26
February 9 and 23	August 9 and 23
March 8 and 22	September 13 and 27
April 12 and 26	October 11 and 25
May 10 and 24	November 8 and 22
June 14 and 28	December 13

Zoning Board of Appeals and Sign Board of Appeals will meet on the second and fourth Tuesdays of each month at 7:00 p.m. in Public Meeting Room A as follows:

January 13 and 27	July 13 and 27
February 10 & 24	August 10 and 24
March 9 and 23	September 14 and 28
April 13 and 27	October 12 and 26
May 11 and 25	November 9 and 23
June 8 and 22	December 14

The **Parks, Recreation & Cemeteries Commission** will meet at 7:30 p.m. in Conference Room B on the first Thursday of each month.

The **Township Board of Review** will meet the second Monday in March at 9:00 a.m., the Tuesday following the 3rd Monday in July, and the Tuesday following the 2nd Monday in December.

The **District Library Board** will meet the first Tuesday of each month at 7:00 p.m. at the Library, 4538 Elizabeth Road.

* The **District Library Board** meetings on August 3rd & November 2nd, will be held at the Waverly Community Schools, Administration Building, 515 Snow Road.

The **Economic Development Corporation** meets on the second Tuesday of each month, at 8:30 a.m. in Room B, Administration Building

***The above meetings are open to the public. All meetings are held in the Delta Administration Building at 7710 West Saginaw Highway, Lansing, Michigan, unless otherwise posted. Special meetings will be posted, as required by law, at the Delta Administration Building.*

***Barrier-free access to the Delta Administration Building is available at the southwest entrance. Individuals with disabilities requiring auxiliary aids or services who are planning to attend Township meetings or hearings should contact Laura Collins by writing or calling 517-323-8590, in advance to inform her of the date of the meeting/hearing that will be attended.*

***Copies of minutes may be purchased or viewed in the Clerk's Office from 8 a.m. to 5 p.m., Monday through Friday, either in person or by phoning 323-8500.*

CHARTER TOWNSHIP OF DELTA

JANICE VEDDER, TOWNSHIP CLERK

December 30, 2003

Lansing Community Newspapers
P.O. Box 70
Grand Ledge, MI 48837

Please publish as follows:

Delta Waverly Community News – January 11, 2004
Grand Ledge Independent – January 11, 2004

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JANICE VEDDER, TOWNSHIP CLERK